

Trudy Pound- Curtis , Vice President (Finance & Administration)

Alison Horton, Vice -President (Finance & Administration)

Q1: January 2026 -March 2026

TRAVEL

Departure Date	Return Date	Destination	Purpose	Airfare (Travel Agent Fees, Seat Selection Fees, Baggage Fees, etc.)	Transportation (Taxis, Car Rentals, Fuel, Parking)	Accommodation	Meals (Per Diem)	Other	Total	External Contribution	Comments
2026-01-22	2026-02-02	Toronto	Reschedule personal trip to attend a meeting as requested by the President			\$477.92		\$44.07	\$521.99		
2026-02-09	2026-02-12	Ottawa	CAUBO Higher Education Administration Onboarding Workshop	\$847.64	\$44.76	\$476.72	\$131.00		\$1,500.12		

Trudy Pound-Curtis

Alison H